

City of Independence



COMMERCIAL BUILDING PERMIT REQUIREMENTS FOR NEW BUILDINGS OR NEW BUILDING ADDITIONS

The Building Inspection Division has compiled this packet to help our customers obtain a Building Permit. Enclosed we have listed all departments and inspection requirements to make this process as quick and easy as possible.

The current adopted codes are as follows:

The 2006 International Building Code
The 2006 International Mechanical Code
The 2006 Uniform Plumbing Code
The 2006 ICC/ANSI A117.1 for Accessibility
The 2008 National Electrical Code
The 1997 National Electrical Safety Code
Electric Service Policies, Standards, & Requirements
- Ordinance #16750 (7/16/07)
The 2003 International Fire Code & 101 Life Safety Code
City Zoning Ordinance 14.01.030 & 14.01.032
Current Water Department Rules & Regulations

Questions, please call

325-7401

13-1-95

1.

Important Note:

Erosion Control Devices must be in place *before* any clearing or grubbing of site is started.

City of Independence

111 EAST MAPLE • P.O. BOX 1019 • INDEPENDENCE, MISSOURI 64051-0519

www.ci.independence.mo.us • (816) 325-7000



**City Of Independence
111 E. Maple
Independence, Mo. 64050**

RE: EROSION CONTROL DEVICES

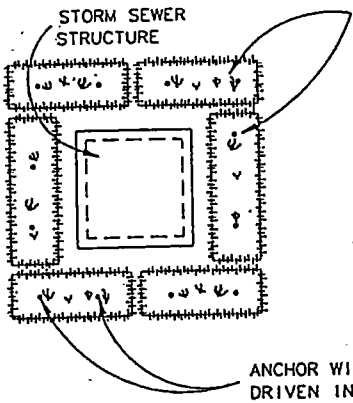
Applicant:

Proper erosion control procedures are required for all new construction and/or demolition in the City of Independence. Erosion allows sediment to be deposited down into our storm water system, next door neighbor, open drainage channel or onto the public right of way. The City of Independence requires that erosion control measures such as berms, swales, straw bales along with silt fences be installed in accordance with Chapter 20, Article 16 of the City Code to protect the above mentioned categories. The Erosion Control Device form can be pick up in Public Works for proper installation of the devices.

Please install the proper erosion control measures prior to construction or demolition of the property. Advise us of your plans to insure the integrity of these erosion control measures.

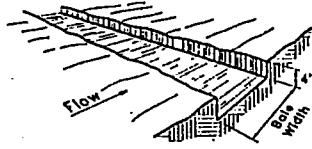
Thank you in advance for your cooperation in this matter.

CONSTRUCTION OF STRAW BALE BARRIER

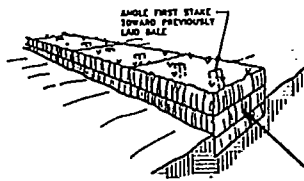


STRAW BALES

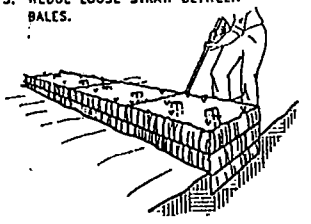
1. EXCAVATE THE TRENCH.



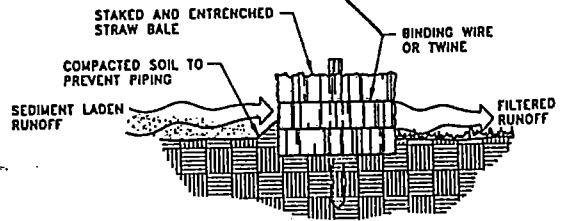
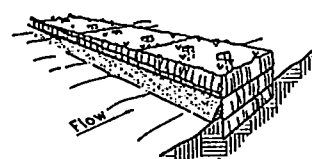
2. PLACE AND STAKE STRAW BALES.



3. WEDGE LOOSE STRAW BETWEEN BALES.

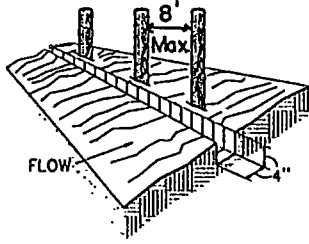


4. BACKFILL AND COMPACT THE EXCAVATED SOIL.

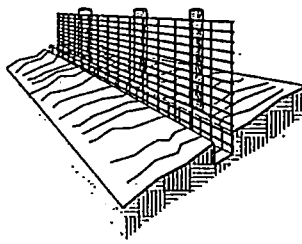


PROPERLY INSTALLED STRAW BALE (CROSS SECTION)

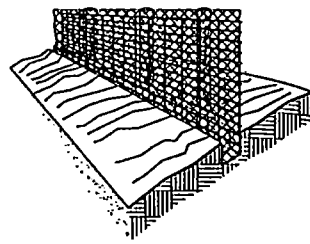
1. SET POSTS AND EXCAVATE A 4" x 4" TRENCH UPSLOPE ALONG THE LINE OF POSTS.



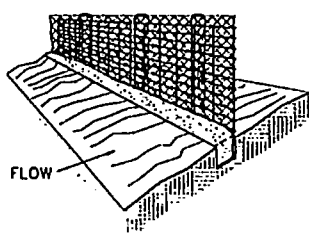
2. ATTACH WIRE FENCING TO THE POSTS.



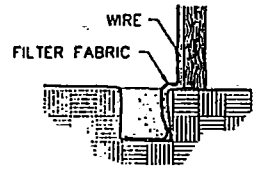
3. ATTACH THE FILTER FABRIC TO THE WIRE FENCE AND EXTEND IT INTO THE TRENCH.



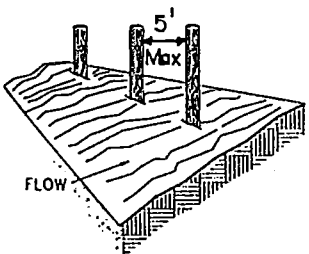
4. BACKFILL AND COMPACT THE EXCAVATED SOIL.



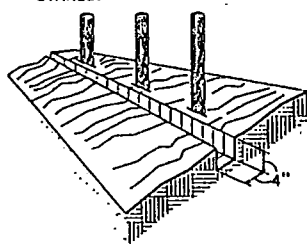
EXTENSION OF FABRIC AND WIRE INTO THE TRENCH



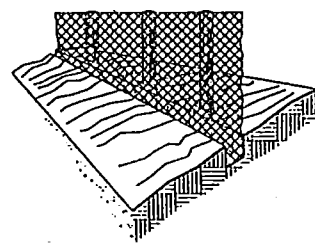
SET THE STAKES.



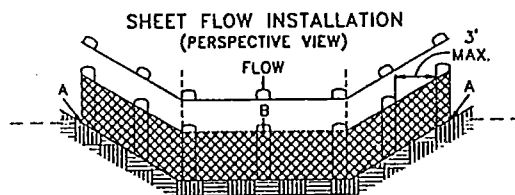
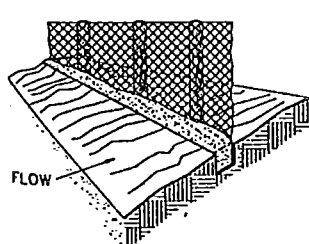
2. EXCAVATE A 4" x 4" TRENCH UPSLOPE ALONG THE LINE OF STAKES.



3. ATTACH FILTER MATERIAL TO STAKES AND EXTEND IT INTO THE TRENCH.



4. BACKFILL AND COMPACT THE EXCAVATED SOIL.



POINTS A SHOULD BE HIGHER THAN POINT B
DRAINAGEWAY INSTALLATION (FRONT ELEVATION)

SILT CONTROL

NO SCALE

NOTICE TO COMMERCIAL APPLICANTS

The City of Independence commercial permit plans review process includes some or all of the following departments.

7 sets of new building or new building addition plans are required to be submitted and will be reviewed by:

Building Inspections, Water Department, Fire Prevention, Current Planning, Public Works/Engineering, Power & Light Engineering, and Power & Light Forestry. If these plans are for food handling, retail food facility or swimming pools, they will also be reviewed by the Health Department and Water Pollution Control Department.

The plan review process will take approximately 20 working days for routing the first review to the agencies. If approved by all agencies, you will be notified to pick up the permit. If not approved, the Building Inspection plans examiner will send or fax you each department's comments. The applicant should bring all requested plan changes to the Building Inspection Department to be routed to the correct agencies.

Plans that are submitted by architects or engineers that are for new construction or structural changes must have **all sheets** stamped and signed with their State of Missouri seal. Blue line copies are accepted.

Anyone other than the applicant picking up permits and plans must provide the City with a letter of authorization from the applicant.

All contractors and their sub-contractors must be licensed with the City of Independence. Contractors must provide a typed list of all sub-contractors to the City License Department before the permit will be issued.

**ANY QUESTIONS REGARDING COMMERCIAL PERMIT
APPLICATIONS SHOULD BE DIRECTED TO:**

Cathy O'Hara, Plans Examiner at 325-7409



Permit Application

111 E Maple P.O. Box 1019 Independence, Mo 64051
Phone: (816)325-7401 Fax:(816)325-7770

Job Address _____

Building ___ Electrical___ Plumbing__ Mechanical___ Sign___ Pool___ Fire Sprinkler___ Fire Alarm___ Demo___

Applicant Name _____ Fax # _____
Phone # _____

Applicant Address _____ Zip _____

Contractor Name _____ Phone # _____

Contractor Address _____ Zip _____

Elect. Sub Contr. _____ Total Electric Yes ___ No ___

Mech Sub Contr _____ Aux Heating Yes ___ No ___

Plumb Sub Contr _____ Elect Water Heater Yes ___ No ___

Construction Cost _____ Total Fee \$ _____

Size of Electrical Service _____ Square Footage of Structure _____

Description of Work: _____

NOTICE TO APPLICANT: Your signature is required to validate this form. Upon signing you assume all responsibilities and authorizations established by Code for work authorized there-in.

This building permit also serves as the license surcharge application for detached residential structures (\$1414.00) and duplexes (\$756.00 per dwelling unit or \$1512.00 total). If a project may be entitled to a license surcharge credit, the full license surcharge application must be completed.

X _____
Signature of Applicant Date

CITY OF INDEPENDENCE, MISSOURI
 CONSTRUCTION AND DEVELOPMENT FEE SCHEDULE
MAY 1, 2000-FEES

PLUMBING, ELECTRICAL AND MECHANICAL:

VALUE OF WORK	FEE	
\$ 0 - 500	\$ 18.00	
\$ 501 - 1,000	\$ 28.00	
\$1,001 - 5,000	\$ 40.00	
\$5,001 and over	\$ 40.00	first \$2,000, plus \$4.00 for each additional \$1,000 or fraction thereof.

BUILDING PERMIT :

VALUE OF WORK	FEE	
\$ 1 - \$ 1,000	\$ 25.00	
\$1,001 - \$50,000	\$ 25.00	Plus \$7.00 per each \$1,000 valuation or fraction thereof of total valuation.
\$50,001 - 500,000	\$ 100.00	Plus \$5.50 per each \$1,000 valuation or fraction thereof of total valuation.
More than \$500,000	\$600.00	Plus \$4.50 per each \$1,000 valuation or fraction thereof of total valuation.

DEMOLITION OR RAZING BUILDING PERMIT:

0 - 500 s.f.	\$ 50.00
501 - 1,000 s.f.	\$200.00
1,001 - 5,000 s.f.	\$400.00
5,001 s.f. and over	\$600.00

BUILDING MOVING PERMIT

\$425.00

SWIMMING POOL PERMIT

less than 15,000 gallons	\$50.00
More than 15,000 gallons	\$150.00

SIGN PERMIT	\$125.00
BANNER SIGN	\$ 50.00
SIGN FACE REPLACEMENT	\$ 50.00

CERTIFICATE OF USE
& OCCUPANCY

\$20.00

STREET OPENING PERMIT \$25.00

REINSPECTION

1 st reinspection	\$20.00
2 nd reinspection	\$40.00

CITY OF INDEPENDENCE, MISSOURI

CONSTRUCTION PERMIT AND DEVELOPMENT FEE SCHEDULE
MAY 1, 2000-FEES

PUBLIC WORKS REVIEW	FEES
RESIDENTIAL	\$ 12.00
COMMERCIAL	\$ 70.00
HEALTH DEPARTMENT REVIEW	\$300.00
SKETCH PLAT	\$100.00
PRELIMINARY PLAT	\$200.00 +\$3.00/LOT
FINAL PLAT	\$200.00+\$3.00/LOT
SURVEY DEVELOPMENT	\$200.00+100.00/LOT
REZONING AND SPECIAL USE PERMIT	
LESS THAN 5 ACRES	\$ 250.00
5-10 ACRES	\$ 500.00
11-15 ACRES	\$ 750.00
16-20 ACRES	\$1000.00
MORE THAN 20 ACRES	\$1500.00
BOARD OF ADJUSTMENT	\$ 150.00
HOME OCCUPATION PERMIT	\$ 100.00
STREET VACATION APPLICATION	\$ 150.00
SPECIAL SIGN PERMIT	\$ 245.00
ZONING LETTER VERIFICATION	\$ 60.00

CHECK LIST FOR BUILDING PERMITS BUILDING INSPECTION REQUIREMENTS

MULTI-FAMILY (3 UNITS OR MORE) COMMERCIAL - INDUSTRIAL

	Plans for new construction, new additions or structural changes must be sealed by a Missouri Registered Architect or Engineer (all sheets). Blue line copies are acceptable. Require CD copy of approved plans before Certificate of Occupancy.
	Plot Plan/Survey
	Legal description
	Structure location
	Proposed parking
	Type of parking surfaces.
	Curb-cuts
	Location and size of signs.
	Proposed grades
	Existing and proposed easements.
	Existing and proposed location of sanitary sewer, storm sewer, water lines, gas lines, power lines (overhead or underground).
	Cover sheet should have artists view of building or addition.
	Foundation Plan.
	Complete Floor Plan.
	Front and Rear Elevations.
	Complete Framing and Wall Section Plan.
	Must show all Electrical, Plumbing and Mechanical (HVAC) detail sheets.
	Complete Drainage Plan.

For questions pertaining to Building Inspection requirements

please call :

Cathy O’Hara, Plans Examiner at 325-7409

David Lehman, Plans Examiner at 325-7424

CHECKLIST FOR BUILDING PERMITS ZONING DEPARTMENT REQUIREMENTS

The following requirements shall be submitted along with a building application:

	If the site is located within the Southeast Overlay Zone, Planned Zoning or Heritage District, site plan will require approval from the Planning Commission.
	Does proposed “use” of site conform to the Zoning? Does it require a Special Use Permit?
	Building setbacks from all property lines and other structures must be shown on site plan, also show the gross floor area of all buildings including height.
	Provide a parking lot detail showing the required 10' (25' required for the Southeast Overlay Zone) setback from all property lines. Show parking stalls, width, depth, and maneuvering aisles. Handicapped parking spaces are to have a sign posted directly in front of the space with the international symbol and an additional sign below with the words “\$50 to \$300 fine”.
	Sidewalks are required on all street frontages (including private drives or roads).
	Elevations with measurements of each side of structure including wall signage.
	Provide landscape plan for site which includes: Street trees, perimeter parking lot landscaping, interior planting island landscaping, and the landscape buffer screen. All plans shall be accompanied by a list or schedule of all proposed landscape material including common and botanical names, quantity of plant material, tree heights or caliper, and the gallon or size of other plant material. Southeast Overlay Zone requires 20% of area within 20' of the perimeter of all buildings landscaped along with above requirements. Show proposed and existing utilities above and below grade and the irrigation system. <u>Tree Preservation Plan must be submitted BEFORE any grading or grubbing of site is done.</u>
	Photometric Chart showing footcandle at the property line-1 footcandle allowed.
	All exterior trash/waste storage (including grease receptors) must be shown on site plan with an elevation drawing and construction detail for 3-sided, opaque, masonry, 6 foot trash enclosure with gates.
	Southeast Overlay Zone requirement: Roof mounted utilities must be screened, no metal buildings allowed, monument signs only allowed with 50 square feet of signage and only one sign allowed per facade.

For questions pertaining to Zoning Plot Plan requirements,
please call:

Zoning at 325-7823

CHECK LIST FOR BUILDING PERMITS PUBLIC WORKS/ENGINEERING REQUIREMENTS

The following requirements shall be submitted along with a building application:

	Show an Erosion Control Plan Sheet for use during the entire Construction Period.
	Copy of storm water detention basin calculation and an extra copy of Engineering Site Plan, show location, capacity and detail of basin and outlet structure; also indicate where water would be released from basin without creating any erosion. Erosion control is needed if outlet structure is not connected to storm system.
	Show lot dimensions and legal description, existing & proposed contour lines, exact location of proposed and existing structures on the property, floor elevation, benchmark locations and elevation use U.S.G.S. Elevation.
	Show all existing and proposed easements on the property.
	Indicate all existing and proposed structures, manholes, inlets, junction box and sanitary sewer line and point of connection of lateral to main (no lateral connection to any manholes) show station and flow elevation of lateral.
	All commercial driveway approaches should be 8" concrete. All commercial parking lots must be hard surfaced (asphalt or concrete).
	Separation between any two driveways on the same property shall be a minimum of 25 feet.
	Driveway located near a street intersection shall be a minimum of 40 feet from the intersection of street lines (R/W line).
	Minimum width of all commercial driveways shall be 26 feet and maximum of 40 feet for two-way traffic. Minimum of 15 feet and maximum of 20 feet for one-way traffic. Width of driveways serving trucks and buses should be 50 feet with minimum radii of 30 feet. The radii of all other curb returns shall be 20 feet minimum.
	Saddle permit is needed for connection of sanitary lateral to main line, show distance and flow elevation (stationing from nearest manhole). Saddle permits are issued by Public Works/Engineering Department.
	Any driveway/sidewalk/sewer etc. on state right-of-way requires approval of State Highway Department.
	Plans must be sealed by a Missouri Registered Engineer or Architect.
	Must show new easements or vacation of existing easements.
	Submit a separate set of plans for proposed public improvements.

**For questions pertaining to Public Works requirements,
please call:
Steve Carter, Engineering Tech at 325-7985**

CHECKLIST FOR BUILDING PERMITS FIRE PREVENTION REQUIREMENTS

The following requirements shall be submitted along with a Building application.
These are general requirements and not all are applicable.

	Plans must be sealed/stamped by a Missouri Registered Engineer/Architect.
	Cover sheet should have an artist's view of the proposed building or addition.
	Cover sheet should have an informational block that provides code information and building data, such as type of construction, occupancy, square footage, occupant load, etc.
	When required, show Fire Department access roads. Access roads are required when any portion of a 1 st story exterior wall is located more than 150 feet from a road. The access road is measured by an approved route around the exterior of the building. Note: Dead end roads 150 feet or more in length must be provided with an approved turn around for fire vehicles. Exceptions can be considered when a building has an automatic sprinkler system.
	Show dimensions of access roads/entrance driveways. These access roads must be designed and maintained to support the loads of a fire truck with an unobstructed width of 20 feet and unobstructed height of 13 feet. Fire truck requires a minimum of 40 foot (outside radius).
	When required, show designated fire lane parking on plans. Incorporate markings and signage for fire lanes on the plans. Contact Fire Prevention Bureau for specifics on markings and signs.
	Show location of proposed and/or existing fire hydrants. Additional fire hydrants may be required when any portion of a building is in excess of 150 feet from a public water supply.
	When a sprinkler system is required, designate the location of the Fire Department Connection on the plans. Incorporate markings and signage for the connection. A separate permit is required for the sprinkler system. Note: When determining the location of the Fire Department Connection take into consideration items that may hinder accessibility to the connection; items such as landscaping, trash enclosures, docking areas, fencing, etc. Also consider a building collapse zone and the nearest fire hydrant.
	Show electrical, plumbing, and mechanical (HVAC) detail sheets.
	Show a detail sheet of the fire alarm system, if a fire alarm system is required.
	Detail what each area will be used for.
	Provide a door hardware schedule.
	When required, show fire walls, provide ratings and wall sections details.
	A kitchen area will require a detail of kitchen equipment. A separate permit is required for an automatic fire extinguishing system for the hood. Please note on the plans that an automatic extinguishing system will be provided

**For questions pertaining to Fire Department requirements please call:
Cindy Culp-Nance, Fire Prevention Inspector at 325-7137**

CHECKLIST FOR BUILDING PERMITS WATER DEPARTMENT REQUIREMENTS

The following requirements shall be submitted along with a building application:

	Provide a plot plan stamped by a Mo. Registered Engineer/Architect showing the following items.
	Legal description and address of property.
	Existing and proposed utility lines: water, sewer, gas, and power, etc.
	Nearest proposed or existing fire hydrant location.
	Water tap(s) and stop cock (s) locations for: domestic water of building, fireline, and lawn sprinkler
	Maximum gallons per minute (g.p.m.) for the proposed building.
	Water service line (s) for domestic water of building, fireline, and lawn sprinkler.
	Water service line size(s) for domestic water of building, fireline, and lawn sprinkler.
	Meter pit/ vault located in non-traffic grassy area.
	Location of backflow preventer(s) for building, fireline and/or lawn sprinkler.
	Detail sheets for tap holes, meter pit/vault, backflow installation/regulation.
	Floor & plumbing plan of building: show where the water service line enters the building.
	In order for a final CO, all backflow tests must be received by the Water Department. The City of Independence Water Department backflow forms must be used. These forms are available in the Engineering Department at the Water Department. The backflow devices must be tested by a state certified backflow tester. The company testing the devices must have a current occupational license with the City of Independence.

For questions pertaining to Water Department requirements,
please call :
Engineering, at 325-7650

CHECKLIST FOR BUILDING PERMITS POWER & LIGHT ENGINEERING REQUIREMENTS

The following requirements shall be submitted along with a building application:

	Provide a plot plan stamped by a Mo. Registered Engineer/Architect showing the following items.
	Existing and proposed electrical facilities.
	Existing and proposed easements.
	Electrical diagram.
	Electrical panel schedule.
	“Preferred” service location and number of meters.
	Landscaping (proposed and existing).
	Proposed above grade facilities.
	Proposed tenant allocation (if shell building for future tenants).
	Fire walls and ratings (if shell building for future tenants).
	Engineering firm, property owner’s address and phone number.

For questions pertaining to Power & Light Engineering requirements,
please call:

Bob Henson, District Planner at 325-7449
Chip Webb, District Planner at 325-7450

CHECKLIST FOR BUILDING PERMITS POWER & LIGHT FORESTRY REQUIREMENTS

The following requirements shall be submitted along with a building application:

	Provide a plot plan stamped by a Mo. Registered Engineer/Architect showing the following items:
	Accurate map of site with address.
	Electrical lines (overhead and underground).
	Locations of all trees (existing and proposed).
	Have plan number when checking on application status.

For questions pertaining to Power & Light Forestry requirements,
please call:

Jim Martin, Tree Trimming Supt. at 325-7557

CHECKLIST FOR BUILDING PERMITS WATER POLLUTION CONTROL DEPARTMENT REQUIREMENTS

The following requirements shall be submitted along with a building application:

	Food service facilities are required to provide grease interception, according to the specifications listed in the Uniform Plumbing Code.
	Automotive, maintenance and service facilities may be required to provide oil/water separators and grit removal for drains in garages, service bays, machine shops, carwashes, etc.
	Certain industries and businesses, and facilities covered by items 1 and/or 2 may also be required to install sampling structures on the sanitary sewer service lateral.
	All construction sites are required to install and maintain erosion control measures, in accordance with City Code Chapter 7, Article 8 and Chapter 20, Article 16.

For questions pertaining to Water Pollution Control Department requirements,
please call:

Christine Smith, Environmental Comp. Supervisor at 325-7711

CHECKLIST FOR BUILDING PERMITS HEALTH DEPARTMENT REQUIREMENTS

The following requirements shall be submitted along with a Building Application:

	Plan must show detailed location of all floor drains, sinks and kitchen equipment. Note: Kitchen equipment must be approved commercial grade.
	Floors, walls & ceiling of all food preparation or serving areas, dishwashing areas, stock rooms, and walk-in refrigeration units must be light colored, smooth and washable with approved covering for floor wall junctures.
	Walls behind dishwashing areas, hand sinks, grills or deep-fryer to be a durable surface i.e. stainless or RFP.
	Ceilings in all restrooms must be smooth, washable, non-absorbent tiles or painted sheetrock.
	No exposed studs, joists or rafters in food preparation area, stock area or restrooms.
	A sink is required for vegetable preparation.
	The three-compartment sink must show drain boards on each side and be large enough to immerse the largest utensil.
	A hand washing sink must be located in the food preparation area, the dishwashing area, the front counter area and the bar area.
	A curbed cleaning facility (mop sink) must be located adjacent to food service area.
	Thermometers are required in all refrigeration units.
	All light bulbs/fixtures must be shielded in all food preparation areas, serving counters, bar areas, stock areas and restrooms.
	Outside openings must be protected against rodent and insect entry i.e. air curtains, screening, etc.
	Exterior dumpster area, grease bin receptacle or recyclable bins must be enclosed and located on an approved surface.

For questions pertaining to Health Department requirements,
please call :

Lynn Denton, Public Health Investigator: 325-7197

COMMERCIAL INSPECTIONS

FOR NEW BUILDINGS OR NEW ADDITIONS

ALL INSPECTIONS ARE NEXT
WORKING DAY
MONDAY THRU FRIDAY

CITY APPROVED PLANS ON JOB SITE WITH ALL PERMITS

IF NO STRUCTURE EXISTS ON SITE, CONSTRUCTION
TRAILER AND PORTABLE TOILET ARE REQUIRED

1. FOOTINGS
2. FOUNDATION WALLS
3. FRAMING
4. FIRE SEPARATION DRYWALL
5. DRYWALL
6. CEILINGS
7. FINALS (SEE FOLLOWING SHEETS)

LIST OF DEPARTMENTS TO CONTACT FOR FINAL INSPECTIONS

**CALL DEPARTMENT PERSONNEL INDICATED BELOW
BE SURE TO GIVE THEM THE PERMIT NUMBER WHEN YOU CALL**

ALL TRADES (ELECTRICAL, PLUMBING, HVAC, FIRE SPRINKLER, FIRE SUPPRESSION, ETC.) MUST BE FINALED ON THEIR PERMITS PRIOR TO CALLING THE FOLLOWING BUILDING PERMIT FINALS

- | | | |
|--|-----------------------------------|----------------------|
| 1. HEALTH DEPARTMENT -
(Food Service, for Building Finals) | Lynn Denton
Janice Fleming | 325-7197
325-7180 |
| 2. FIRE DEPARTMENT -
(Fire Sprinklers, Ansul Systems & Building Finals) | George Turvill
Cindy Culp | 325-7132
325-7137 |
| 3. PUBLIC WORKS DEPARTMENT -
(Water Detention, Storm & Sanitary Sewers for Building Finals) | Chilton Strode
Shar Dilmaghani | 325-7614
325-7611 |
| 4. CURRENT PLANNING (ZONING) -
(Parking Lots/Fences & Landscaping for Building Finals) | Brian Harker
Stuart Borders | 325-7823
325-7421 |
| 5. WATER POLLUTION CONTROL DEPARTMENT -
(Special Sewage Treatment for Building Finals) | Christine Smith
Doris Bender | 325-7711
325-7711 |
| 6. WATER DEPARTMENT -
(Back Flow Preventers) | Chuck Jones
Scott Howell | 325-7654
325-7650 |
| 7. POWER & LIGHT ENGINEERING DEPARTMENT
(Utility Easement Finals) | Robin Bogart
Jim Morton | 325-7560
325-7555 |
| 8. POWER & LIGHT FORESTRY DEPARTMENT -
(Tree/Power Line Final) | Robin Bogart
Jim Martin | 325-7560
325-7557 |
| 9. BUILDING INSPECTIONS DEPARTMENT -
(Certificate of Use & Occupancy) | Pete Larsen | 325-7405 |

INSPECTIONS 1 THRU 8 MUST BE COMPLETED BEFORE CALLING FOR A (C.O.) FINAL

COMMERCIAL BUILDING INSPECTIONS BUILDING

Pete Larsen, Commercial Building Inspector

Footing - next day inspection
Foundation Walls - next day inspection
Slabs - next day inspection
Framing - next day inspection
Drywall - next day inspection
Ceiling - next day inspection
Final - next day inspection

ELECTRICAL

Pete Larsen, Electrical Inspector

Permits can be issued to licensed electrician only

Ground Rough - next day inspection
Top Rough - next day inspection
Ceiling - next day inspection
Service - next day inspection
Final - next day inspection

PLUMBING

Russ McMurray, Plumbing Inspector

Permits can be issued to licensed plumber only

Sewer - same day inspection
Ground Rough - next day inspection
Top Rough - next day inspection
Gas - next day inspection
Final - next day inspection

HEATING & COOLING

Russ McMurray, Commercial Building Inspector

Permits can be issued to licensed heating contractor only

Rough In - next day inspection
Roof top - next day inspection
Ceiling - next day inspection
Hood/Chase - next day inspection
Final - next day inspection

To schedule an inspection for your project, please call 325-7401

COMMERCIAL BUILDING INSPECTIONS

POWER & LIGHT ENGINEERING

Jim Morton - 325-7555

Final - Next Day Inspection

Will inspect the following items:

- Meter can height and proper clearance from windows and doors
- Transformer pad level
- Primary conduit is at proper depth
- Proper clearances (buildings, signs, etc.) from overhead and underground system
- Clear access to meter
- Clear access to transformer, pedestal or pole
- Transformer guard posts (if required)
- Easement surveyed, described and signed (if required)

FIRE PREVENTION

Cindy Culp - 325-7137

Final - Next Day Inspection

Will inspect the following items:

- Sprinkler Systems
- Fire Alarm Systems
- Hood Suppression Systems
- Duct Smoke Detection Systems
- Final Building Inspections

WATER DEPARTMENT

Scott Howell, Engineering Department - 325-7650

Tom Lancaster, Service Department - 325-7667

Will inspect the following items:

- Backflow preventer location
- Attach identification tag to backflow preventer
- Inspection of water service line
- Inspection of meter vault