

For more detailed information, see The City of Independence Municipal Services Regulations (Chapter 17) and the Department of Health and Senior Services Specifications

1. Contractors and subcontractors are responsible for obtaining a Business License prior to performing work.
2. Any construction that varies from the designed plans that were signed, sealed, and turned into the Municipal Services Department, will be the installer's responsibility to contact the engineer and verify that Municipal Services receives updated signed and sealed sets of plans prior to the final inspection.
3. The installer is responsible to ensure accessibility of the installed system for inspections by City staff.
4. The absorption trench field shall be protected from all ground-compacting traffic during construction activities. Three eights inch (3/8") clean rock shall be used for bedding and cover of sanitary sewer laterals. Four inch (4") bedding depths shall be used in soil and six inch (6") bedding depths shall be used on rock.
5. In case of a rain event, it may be permitted to add water to the tank in order to prevent it from floating.
6. An inspection port is required at a minimum of one (1) of the lateral runs.
7. When finishing the system, it is a best management practice to leave several inches of additional soil where the laterals have been placed in order to allow for settling and to ensure that runoff water is diverted away from the absorption trenches. Once the system is covered, the site is to be seeded.
8. Vegetation will be the responsibility of the contractor/installer.
9. Verify that you have a diversion field if watershed flows into the area where the lateral field is placed.
10. Lots approved for On-Site Disposal Systems vary based on the date that the lot was established:
 - a. Before April 1, 1993 – 15,000 sq. ft.
 - b. After April 1, 1993 – One (1) acre or more in size
 - c. After January 1, 1997 – Three (3) acres or more in size

Disconnection/Demolition of Septic Tank

1. The septic tank must be properly emptied of all contents before removal.

2. Concrete-type tanks can be crushed in place with dimensions not to exceed twelve inches (12”) and voids filled with gravel, sand, and/or dirt material and buried in place. Plastic and Metal tanks must be removed from the ground entirely.

Contact Information:

Municipal Services – Engineering Division

Office: (816) 325-7617

On-Site Sewage Disposal Permit Application Checklist

Required on All Permit Applications

- | | | |
|------------------------------------|------------------------------|-----------------------------|
| 1. Business License number | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 2. Contact information of plumber | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 3. Licensed installer number | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 4. Missouri One Call Ticket Number | <input type="checkbox"/> Yes | <input type="checkbox"/> No |

Required Prior to Permit Acceptance for a New Installation

- | | | |
|--|------------------------------|-----------------------------|
| 1. Septic Plan given with engineering signature and seal | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 2. Percolation Test | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 3. Septic Plan approved | <input type="checkbox"/> Yes | <input type="checkbox"/> No |