

# City of Independence

111 EAST MAPLE · P.O. BOX 1019 · INDEPENDENCE, MISSOURI 64051-0519

[www.ci.independence.mo.us](http://www.ci.independence.mo.us) · (816) 325-7000



## DEMOLITION PROCESS:

Fill out: 2- Application forms  
Plot plan (show distances from property lines and streets to structure to be torn down.  
Provide a copy of the demo contract or copy of Notice to Proceed (if City job).

Provide proof of insurance certificate (min. coverages are \$100,000/300,000/1 00,00 and make sure that your insurance company includes the following statement in the description of operations box: Certificate holder is included as additional insured with regards to general liability for work done by named insured.

You will need to make sure that all related utilities notify our department (in writing) that utility service has been disconnected or retained. We will still need to be notified (in writing) even if the property has no existing service

Contact: City of Independence Customer Service Department:  
Teri Davis at (816) 325-7918 for water and electric disconnects.

City of Independence, Water Department, Engineering at (816) 325-7651 for any retaining tap agreements, if water service is to be retained on the lot.

City of Independence, Public Works Department, Tim Saale at (816) 325-7617 for sewer disconnect or septic system pump down and collapse. At this time you will be provided with related information in regards to erosion control requirements and inspections.

City of Independence, Public Works Department at (816) 325-7600 for right-of-way excavations permit (each excavation will require a separate permit).

Missouri Gas Energy, Peggy at (816) 969-2231 for gas service disconnect.

Fee's:	0-500 sf= 1001- 5000 sf=	\$50.00 \$400.00	501-1000 sf= \$200.00 5001 sf - and above = \$600.00
	\$150.00	Public Works Erosion Control Fee	
	\$70.00	Public Works Right-of-Way permit (per excavation)	

After our department has received verification (in writing) of all utility disconnects and your proof of insurance has been approved by the City's Finance and Law department's we will issue the demolition permit. If you have any questions or comments please call our office at (816) 325-7401.



# Permit Application

111 E Maple P.O. Box 1019 Independence, Mo 64051  
Phone: (816)325-7401 Fax:(816)325-7770

Job Address \_\_\_\_\_

Building \_\_\_ Electrical\_\_\_ Plumbing\_\_ Mechanical\_\_\_ Sign\_\_\_ Pool\_\_\_ Fire Sprinkler\_\_\_ Fire Alarm\_\_\_ Demo\_\_\_

Applicant Name \_\_\_\_\_ Fax # \_\_\_\_\_  
Phone # \_\_\_\_\_

Applicant Address \_\_\_\_\_ Zip \_\_\_\_\_

Contractor Name \_\_\_\_\_ Phone # \_\_\_\_\_

Contractor Address \_\_\_\_\_ Zip \_\_\_\_\_

Elect. Sub Contr. \_\_\_\_\_ Total Electric Yes \_\_\_ No \_\_\_

Mech Sub Contr \_\_\_\_\_ Aux Heating Yes \_\_\_ No \_\_\_

Plumb Sub Contr \_\_\_\_\_ Elect Water Heater Yes \_\_\_ No \_\_\_

Construction Cost \_\_\_\_\_ Total Fee \$ \_\_\_\_\_

Size of Electrical Service \_\_\_\_\_ Square Footage of Structure \_\_\_\_\_

Description of Work: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

NOTICE TO APPLICANT: Your signature is required to validate this form. Upon signing you assume all responsibilities and authorizations established by Code for work authorized there-in.

**This building permit also serves as the license surcharge application for detached residential structures (\$1414.00) and duplexes (\$756.00 per dwelling unit or \$1512.00 total). If a project may be entitled to a license surcharge credit, the full license surcharge application must be completed.**

X \_\_\_\_\_  
Signature of Applicant Date

CITY OF INDEPENDENCE APPLICATION FOR  
DEMOLITION (COMPLETE AND ATTACH TO PERMIT  
APPLICATION)

ADDRESS \_\_\_\_\_ DATE: \_\_\_\_\_

Type of Construction: \_\_\_\_\_ Number of Stories : \_\_\_\_\_

Dimensions: Width: \_\_\_\_\_ Length: \_\_\_\_\_ Height: \_\_\_\_\_

Proximity to Property Lines: Sides: \_\_\_\_\_ Rear: \_\_\_\_\_ Front: \_\_\_\_\_

Contractor: \_\_\_\_\_ Address: \_\_\_\_\_

Phone Number:

Fax Number:

**Historic Preservation Ordinance & Demolition Review**

In accordance with the Independence Historic Preservation Ordinance #13757 (Article 30 of Chapter 1 of the City Code), the permit you are requesting may be subject to review by the Independence Heritage Commission.

Upon submitting your completed application it will be sent to the Historic Preservation Staff for review to determine if the subject property meets established criteria for historical or architectural significance.

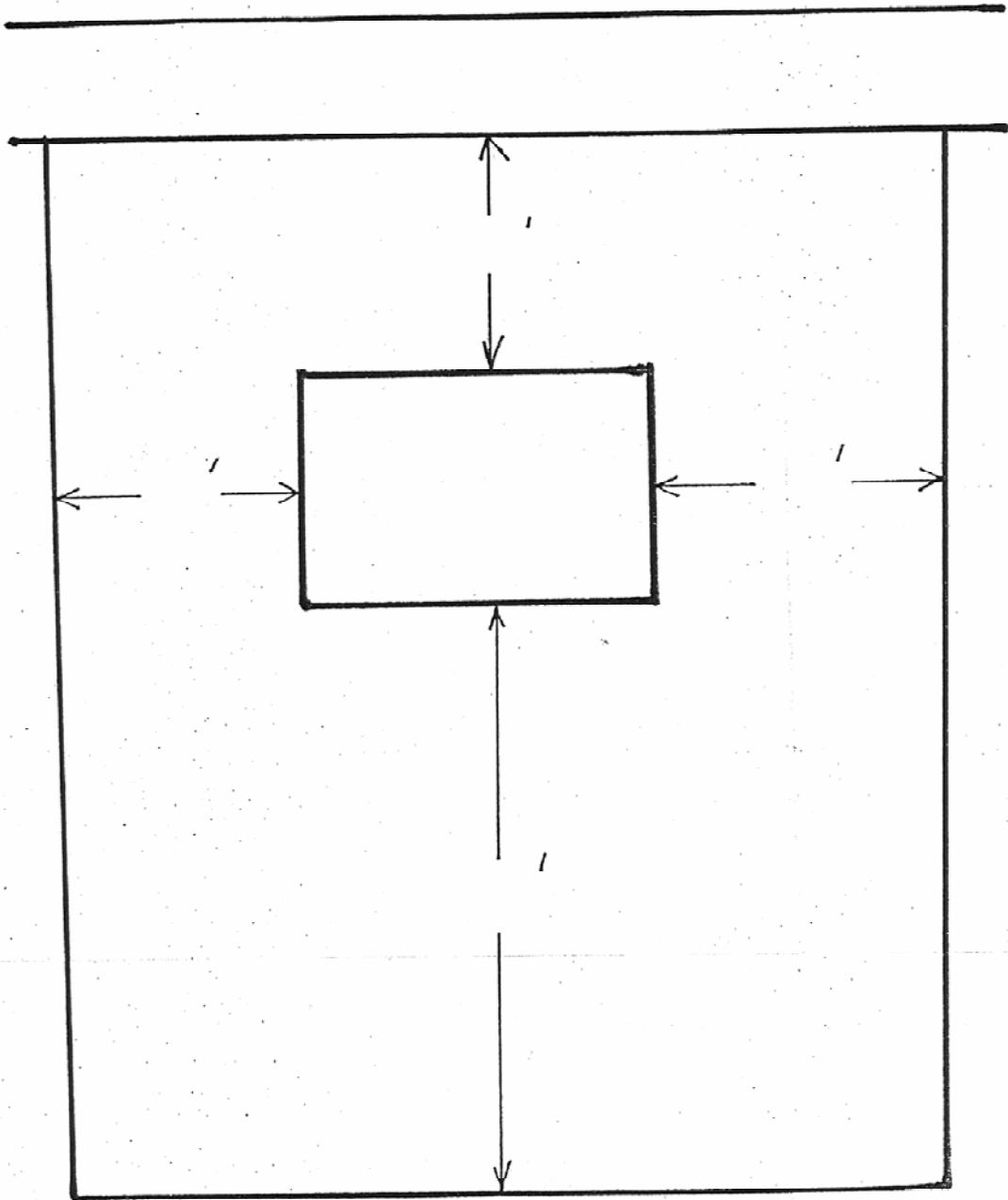
If the subject property is determined to be significant, or potentially significant, preservation Staff will notify both the applicant and owner of the required review by the Heritage Commission and any further documentation that will be needed to review your application.

**Erosion Control Requirements**

Applicant agrees to establish erosion control before any utilities are removed or any work done on the job site prior to permit being issued. The erosion control requirements are handled by the Public Works Department, and they will inspect both the sewer kill and the erosion control at the same time. Any questions on erosion control should be directed to Tim Saale at 325-7617.

Applicants Signature: \_\_\_\_\_

# DEMO SITE PLAN



\* SHOW SEWER LINE & OTHER STRUCTURES